

E. Jane Caldwell

May 2020

Department of Economics
University of Pittsburgh
Pittsburgh, PA 15260
(412) 648-1740
janec@pitt.edu

EDUCATION

Bachelor of Science, Mathematics-Economics, University of Pittsburgh, 1992
Master of Arts, Economics, University of Pittsburgh, 2000

HONORS

2014 Ampco-Pittsburgh Prize for Excellence in Advising
Magna Cum Laude
Phi Beta Kappa
Omicron Delta Epsilon (International Economics Honor Society)
FAS Graduate Fellowship, 1998 –1999

PROFESSIONAL EXPERIENCE

Co-Director of Undergraduate Studies, University of Pittsburgh, Department of Economics May 2016 - current
I am responsible for sustaining a quality undergraduate program in economics; I co-chair the undergraduate committee; I oversee day-to-day issues concerning undergraduates and undergraduate classes; I monitor the development of new courses as appropriate; I interact with other departments and units at the University in all matters relative to our own undergraduate program; I am the department's primary contact with the Office of the Dean for Undergraduate Studies; I am responsible for class scheduling, collection and data analysis related to course enrollments, courses taken by majors, writing requirement choices, student placement, intern opportunities etc., obtaining appropriate feedback on the department's course offerings; collaborating with the Director of Graduate Studies on graduate student teaching assignments; and orientation of new faculty in relation to undergraduate teaching.

Academic Advisor, University of Pittsburgh, Pittsburgh PA (August 2001 –present)

I advise over 600 students who have declared Economics as their primary major, as well as other students, who have Economics as a secondary major. This includes helping them choose courses, and assisting them in the registration and the add/drop process for course selection. If students are having academic difficulties, I advise them of university resources available to assist them, such as tutoring through the Academic Resource Center, Math Assistance Center, and the Writing Center. In addition, I sometimes arrange private tutoring with graduate students. Also, I give students information and advice in graduate school and career choices, and direct them to valuable resources within the university community. I also act as the sponsor for economics majors who does internships for economics credit.

Other duties of my position include certifying students for graduation. I also oversee the Undergraduate Economics Society, and I serve on the faculty Undergraduate Committee.

TEACHING EXPERIENCE

Senior Lecturer, University of Pittsburgh, Department of Economics, Pittsburgh, PA, May 2019 - present

Lecturer II, University of Pittsburgh, Department of Economics, Pittsburgh, PA, 2015-2019

Lecturer, University of Pittsburgh, Department of Economics, Pittsburgh, PA, 2001-2015

Economics: Introduction to the Field for Majors (Econ 900)

Introduction to Health Economics (Econ 0220)

Introduction to Health Economics (Econ 0220) (Writing Intensive Course):

Introduction to Microeconomics (Econ 0100)

Introduction to Economics (Econ 0800)

Economic Development of Africa (Econ 1905)

Freshman Studies (FS 0001)

Teaching Assistant, University of Pittsburgh, Department of Economics, Pittsburgh, PA (1999-2000)

Tutor, University of Pittsburgh, Pittsburgh, PA (1999-2000)

Tutor, East End Cooperative Ministry, Pittsburgh, PA (1995-1998)

Trainer, Federated Investors, Pittsburgh, PA (1995-1997)

Grants Received

Course Incubator Large Course Redesign pre-proposal award, \$2000, Provost's Office, University of Pittsburgh (January 2018)

This grant was provided to fund the exploration of ideas to transform courses, Econ 0100 and Econ 0110.

Course Incubator Project, Course Transformation of Econ 0100, Introduction to Microeconomics, and Econ 0110, Introduction to Macroeconomics, Provost's Office, \$189,131.89, University of Pittsburgh (May 2018)

This grant provides faculty support for the transformation of courses Econ 0100 and Econ 0110.

Presentations

Teaching Economics, Robert Morris University, February 21, 2020

Presentation: Active Learning is Inclusive Learning: How the Unintended Consequences of an Active-Learning Course Transformation led to Increases in Racial, Ethnic, and Gender Equity in Introductory Economics Courses

Professional Conferences Attended

Teaching Economics, Robert Morris University, Spring 2020

2019 Assessment and Teaching Conference University of Pittsburgh, Spring 2018

2019 Mentoring & Advising Summit University of Pittsburgh, Spring 2018

2018 Assessment and Teaching Conference University of Pittsburgh, Spring 2018

2018 Mentoring & Advising Summit University of Pittsburgh, Spring 2018

Various Dietrich school conferences for teaching, assessment and advising University of Pittsburgh, 2001-2018

Teaching Partners Events University of Pittsburgh, 2018

Discipline-Based Science Education Research Center for both internal and external presenters University of Pittsburgh, 2016-2019

Economics Department Pedagogy Seminars University of Pittsburgh, 2016-2020

How Can Greater Self-Insight Make Your Job Easier and Make You More Productive?" faculty development workshop University of Pittsburgh, Spring 2017

Provost's Diversity Institute. This included 4 sessions: Understanding Our Students from Chinese Cultures, Understanding Our Students' Religious Diversity, Understanding Our Students with Disabilities, Understanding Our Transgender Students. University of Pittsburgh, Summer 2016

Communication Across the Curriculum, University of Pittsburgh, Spring 2004

Writing and Speaking Across the Curriculum, University of Pittsburgh, May 2003

Annual Teaching Conference, Department of Economics, Bowling Green State University, April 2003

Teaching Economics, Robert Morris University, February 2003

Symposium on Undergraduate Advising, University of Pittsburgh, November 2002

Teaching Larger Classes, University of Pittsburgh, May 2002

Teaching Economics, Robert Morris University, February 2002

Symposium on Undergraduate Advising, University of Pittsburgh October 2001

OTHER EXPERIENCE

Faculty Advisor, 2000 - present

Undergraduate Economic Society, University of Pittsburgh

Faculty Advisor, 2000- present

Omicron Delta Epsilon, Alpha Chapter (International Honor Society in Economics), University of Pittsburgh

Classifier, 2000-2006

Journal of Economic Literature

Senior Systems Administrator, 1997-1998

Federated Investors, Pittsburgh, PA

Systems Administrator, 1995-1997

Federated Investors, Pittsburgh, PA

Operations Assistant, 1994-1995
Federated Investors, Pittsburgh, PA

Shareholder Services Representative, 1993-1994
Federated Investors, Pittsburgh, PA

Intern, 1992-1993
Advest, Inc., Pittsburgh, PA
Kidder, Peabody & Co., Pittsburgh, PA